

Attachment J-4

List of INL Mandatory and Optional Site Services

The Contractor’s use of a Mandatory or Optional INL Site Service shall not negate the Contractor’s responsibility to comply with applicable laws, regulations and contract requirements. If the Contractor believes that the use of any of the Mandatory or Optional INL Site Services would potentially result in non-compliance, the Contractor is responsible for resolving area(s) of potential non-compliance with the INL contractor through its interface agreement. Potential non-compliance issues that cannot be resolved between both parties shall promptly be communicated to DOE.

LIST OF INL MANDATORY AND OPTIONAL SITE SERVICES

	Mandatory Service Title	PWS Section	Scope Description
1.	Fire Department and Emergency Medical Services	C.3.1; C.3.2; C.7.2.01.02; C.9.3.10	<ul style="list-style-type: none"> • Provide Fire Department services which encompasses qualified personnel and equipment to respond to emergencies such as medical, structural fires, wildland fires, vehicle accidents, and special hazards (e.g., confined space rescue, HAZMAT, and high- and low-angle rescue). Includes acquisition and maintenance of equipment and personnel to sustain a state of readiness to respond to events. • Maintain operational fire stations at Central Facilities Area (CFA), Materials and Fuels Complex (MFC), and Test Area North (TAN). • Execute and maintain Emergency Response Baseline Needs Assessment, Pre-Incident Plans, and Annual Vegetation/Defensible Space Inspection. • Provide Emergency Medical Services at CFA Medical. Services include a Registered Nurse, 24/7; and a Medical Provider on location, M-Th (7:00 AM - 5:30 PM) and on call all other times; and the use of the medical decontamination facility for treatment of radiologically contaminated injuries/illnesses.
2.	Emergency Management	C.9.3.10	<ul style="list-style-type: none"> • Perform Emergency Management operations, including emergency and security notifications and providing support for the coordination and execution of emergency event activities and drills. • Receive and disseminate information pertaining to outages, alarm monitoring, telecommunications, hazardous shipments, weather, and national warning systems. • Provide emergency reporting, answering, and dispatch services and act as the Emergency Management Public Liaison Representative. • Operate and maintain readiness of the INL Emergency Operations Center (EOC) and Emergency Command Center (ECC).

	Mandatory Service Title	PWS Section	Scope Description
3.	Radio Frequency (RF) Communication (Land Mobile Radio [LMR])	C.9.1.01	<ul style="list-style-type: none"> • Provide Radio Frequency Communication, which includes Land Mobile Radio (LMR) P25 frequency transmission services. • Provide site-wide strategic and tactical planning, including frequency management. • Coordinate wireless and radio communication system integration and connectivity needs. • Manage the INL radio frequency spectrum as required by the National Telecommunications and Information Administration. • Perform and coordinate spectrum assessments and federal emergency readiness and security activities. <p>NOTE: Radios and signal boosters are not included in this service.</p>
4.	Power and Power Management	C.3.1; C.3.2; C.9.3.10	<ul style="list-style-type: none"> • Provide Power and Power Management that includes distribution of commercial electrical power to site tenant's perimeter high voltage substations at Advanced Mixed Waste Treatment Project (AMWTP), Idaho Nuclear Technology and Engineering Center (INTEC), and Radioactive Waste Management Complex (RWMC). • Manage above ground power distribution system, including maintenance, repair, and inspection. • Coordinate power usage billing.
5.	Roads and Grounds	C.9.2.06	<ul style="list-style-type: none"> • Provide inspection, maintenance, repair, replacement, and upgrade/betterment of primary site-wide roads and bridges. Map of INL Primary Roads, Attachment 1, is provided for reference only. • Manage site traffic operations including signage, boundary signs, and lighting. • Provide snow removal on primary site-wide roads and bridges. • Provide noxious weed control, mowing/weed abatement, and borrow source management adjacent to roads and bridges and up to the site tenant's perimeter. • Operate site flood control structures. • Provide prescribed Department of Transportation (DOT) traffic control and drivers for nuclear shipments between INL complexes. <p>NOTE: Roads and grounds services does not include service associated with parking lots/parking areas.</p>

	Mandatory Service Title	PWS Section	Scope Description
6.	Seismic Monitoring, Reporting, and Program Management	C.9.2.06	<ul style="list-style-type: none"> • Provide Seismic Monitoring, Reporting, and Program Management, which includes earthquake monitoring and periodic maintenance of Strong Motion Accelerograph (SMA) instruments and Seismic Stations located throughout INL and Southeast Idaho. • Reporting and documentation of earthquake activity on and around INL. • Periodic update of probabilistic seismic hazard analysis activities. • Earthquake monitoring to provide advanced notification of a potential future volcanic eruption.
7.	Safeguards and Security, Protective Force and Site Badging and Access	C.9.2.02	<ul style="list-style-type: none"> • Provide Safeguards and Security post and patrol Protective Force Services in accordance with the INL Site Security Plan up to the site tenant's perimeter. Any future changes to the federal funding appropriation/source, cost accounting definition, or level of security service needed by the Contractor will be negotiated on a case-by-case basis with assistance by DOE to acquire additional funding if needed. • Provide general site badging and access services according to the INL Site Security Plan as determined by agreement or DOE direction. This includes badging and access services at FSV. • Safeguards and security service(s) above mandatory service base scope including, but not limited to: <ul style="list-style-type: none"> ○ Provide document review through the Classification Office ○ Provide Classified Matter Protection and Control training ○ Conduct assessments of security incidents and formal security inquiries ○ Provide National Material Control and Accountability support ○ Provide protective force assistance on non-routine activities
8.	Fire Alarm and Emergency Dispatch Center	C.9.3.10	<ul style="list-style-type: none"> • Maintain and provide INL emergency response and communication infrastructure that supports functions such as the Fire Alarm and Emergency Dispatch Center (FAEDC) and Warning Communication Center (WCC).

	Mandatory Service Title	PWS Section	Scope Description
9.	Cultural Resource Monitoring, Reporting and Program Management	C.9.3.04	<ul style="list-style-type: none"> • Provide Cultural Resource Monitoring, Reporting, and Program Management, which includes implementing all facets of the INL Cultural Resources Management Plan (CRMP) that includes updating the facility inventory, eligibility determination. • Coordinate tracking of federal undertakings and actions/mitigations by outside agencies, universities, or subcontractors. • Maintain INL cultural resource records. <p>NOTES:</p> <ul style="list-style-type: none"> • The State Historical Preservation Office has the final facility eligibility determination approval and final CRMP review and issuance. • Does not include performance of cultural resource reviews for federal undertakings. (“Undertaking means a project, activity, or program funded in whole or in part under the direct or indirect jurisdiction of a Federal agency, including those carried out by or on behalf of a Federal agency; those carried out with Federal financial assistance; and those requiring a Federal permit, license or approval.” See 36 CFR 800.16(y).)
10.	Dosimetry Services	C.9.3.13	<ul style="list-style-type: none"> • Provide Dosimetry and Radio-bioassay Services, which includes internal and external personnel dosimetry, area dosimetry, and direct and indirect radio-bioassay services to contractors in accordance with Department of Energy Laboratory Accreditation Program (DOELAP) as required by 10 CFR 835. These services include providing resources to collect, analyze, and report data that leads to evaluation of total committed effective dose and committed equivalent dose. Additionally, these services provide for Wound Counting and Nuclear Accident Dosimetry which are outside of DOELAP accredited services.
11.	Radiological Control Information Management Services (RCISM)	C.9.3	<ul style="list-style-type: none"> • Provide access to Radiological Control Information Management through Sentinel system, which provides individual worker access control, tracking and monitoring of internal and external exposure amounts and limits, training, and other applicable requirements.
12.	Calibration of Radiation Monitoring Instruments	C.9.3	<ul style="list-style-type: none"> • Calibrate, maintain, and repair portable and fixed radiation monitoring instruments.

	Mandatory Service Title	PWS Section	Scope Description
13.	Site Wide Environmental Reporting	C.9.3.02; C.9.3.04	<ul style="list-style-type: none"> • Provide Site Wide Environmental Reporting, which includes acting as site-wide technical point-of-contact on implementation of new regulations and/or reporting requirements. Excludes CERCLA and RCRA. • Transmit data calls and compiled reports for review and concurrence per Interface Agreement (IAG)-681. A new IAG will be executed with the ICP Contractor. • Prepare, review, and certify annual, semi-annual, and quarterly INL environmental reports, such as NESHAPS, TSCA, Site Wide Groundwater Monitoring Plan, Annual Environmental Monitoring Plan, INL Water Use Reports, EPCRA, Sustainability, and Greenhouse Gas, etc.
14.	Landfill Services	C.9.2.06	<ul style="list-style-type: none"> • Provide a landfill on the INL site for disposal of sanitary waste, construction, and building demolition and destruction materials. • Trash dumpster pickup and refuse disposal. • Chain end-dumpster delivery, pickup, and disposal. • Co-mingled, wood, and steel recycle bin processing.
15.	Benefit Services	C.9.8	<ul style="list-style-type: none"> • Provide pension and investment administrative services on behalf of all plan participants of the multiple-employer INL Employee Retirement and Investment Plans. • Responsible for funding and collecting funding from Plan Sponsors and maintaining a qualified status of all pension and investment plans. • Maintain and administer the post-retirement medical benefit plan for all retired employees who are participants of the pension plan. • Responsible for reporting administrative matters to designated committees: Plan Administrative Committee, Plan Operations Committee, and Plan Investment Committee.
16.	Bus Services	C.9.2.06	<ul style="list-style-type: none"> • Provide Bus Services to multiple locations on the INL site from various INL selected locations in Idaho Falls, Pocatello, Blackfoot, and other outlying areas. • Provide shuttles throughout the day, 24-hour dispatching, and poor weather road scouting. <p>NOTES:</p> <ul style="list-style-type: none"> • Does not include bus tours. • Maintained parking lots (i.e., snow removal, striping, and lighting) are necessary, and the responsibility of the ICP Contractor for the ingress and egress of buses at ICP complexes.

	Mandatory Service Title	PWS Section	Scope Description
17.	Records Management	C.9.1.02	<ul style="list-style-type: none"> • Provide Physical Records Management, to include long term storage, for DOE-ID and DOE-ID contractors, which includes maintaining a compliant program and facility that meets applicable federal laws and regulations ensuring applicable storage, receipt, retrieval, dispositioning, reporting, transferring, and migration (for applicable media) of the federal records within the facility. This includes timely and compliant reviews of boxes transferred into the facility; retrieval of records stored in the facility; reports of records which have met retention for destruction or transfer to a Federal Records Center of the National Archives and Records Administration. • Provide Electronic Record Management, which includes maintaining a compliant electronic record storage system that meets applicable federal laws and regulations ensuring records are managed, accessible; and dispositioned including holds, and the disposal of records meeting applicable retention. <p>NOTE:</p> <ul style="list-style-type: none"> • The upcoming changes from M-19-21 may affect the storage and management of the physical records. https://www.whitehouse.gov/wp-content/uploads/2019/06/M-19-21.pdf

Services outside the Scope Descriptions for Mandatory Services may be negotiated between ICP and INL Contractors. Such Services will be performed on a full cost recovery basis, unless otherwise noted. In the event the Contractor determines that a Mandatory Service may be obtained from more cost-effective sources of supply to the Government (EM and NE combined), the Contractor shall notify the DOE Contracting Officer (CO) of its proposal to utilize other sources. DOE CO approval shall be obtained prior to changing a Mandatory Service.

	Optional Service Title	PWS Section	Description
1.	Occupational Medicine Program	C.9.3.06	<ul style="list-style-type: none"> Provide Occupational Medicine Services, which includes onsite medical treatment of on-the-job worker injuries and illnesses, medical examinations (new hire, ability to work, ability to return to work, certifications, and surveillances), and drug screen program management and collection. Does not include emergency medical services.
2.	Calibration of Measuring and Testing Equipment (M&TE)	C.9.3	<ul style="list-style-type: none"> Calibration of portable non-radiation measuring and test equipment (M&TE) traceable to the National Institute of Standards and Technology (NIST) within the existing capabilities of the provider.
3.	Secure Locksmith Services	As applicable	<ul style="list-style-type: none"> Provide Locksmith Services for high security safe repairs and/or combination issues, security door lock repair and installation, creation or duplication of security keys, and security padlock creation and/or repairs.
4.	Property Accounting Services	C.9.2.03	<ul style="list-style-type: none"> Provide Property Accounting and financial reporting for all capital assets, includes activities that are associated with capital asset reconciliations for multiple systems, write on/off assets, record asset changes, maintain the Property Record Unit Catalog, create and update property procedures, act as the property application trustee, submit property STARS reporting monthly, complete all quarterly and year-end property related financial statement reporting, support property reviews, audits and other financial property related activities.

The Optional Services described above are available to the ICP Contractor. Other services, not identified above, may be provided as negotiated between ICP and INL Contractors. If the Contractor purchases an Optional Service from the INL contractor for a specific task order, the Optional Service will become a Mandatory Service for the life of the task order. Any deviation from this requirement will require DOE CO approval. In the event the Contractor determines that an Optional Service may be obtained from more cost-effective sources of supply to the Government (EM and NE combined), the Contractor shall notify the DOE Contracting Officer (CO) of its proposal to utilize other sources.

Services outside of the Scope Descriptions for Mandatory and Optional Services may be negotiated between ICP and INL Contractors. Such Services would be performed on a full cost recovery basis, e.g., to access INL's scientific expertise to support solving unique technical problems.

LIST OF SERVICES INL BUYS FROM ICP CONTRACTOR

	Service Title	Description
1.	Maintenance of the Integrated Waste Tracking System	The Integrated Waste Tracking System (IWTS) is an information management system used for tracking the life-cycle of Idaho National Laboratory (INL) waste from generation through final disposition.
2.	National Spent Nuclear Fuel Data Modernization Project Data Update and Participation for Idaho Cleanup Project	The purpose of this contract is to provide funds to the waste custodian at Idaho Cleanup Project to provide the information necessary to update the National Spent Nuclear Fuel Program data base. The database includes all FRR, DRR, existing fuel in storage, and any other spent fuel managed by DOE.
3.	Environmental/CERCLA Support	The scope of work included in this Services Agreement is represented in three categories: 1) Sitewide CERCLA services funded through the ICP Contractor Balance of Idaho Cleanup (BIC) project, which will be performed by the ICP Contractor at no cost to the INL Contractor, 2) CERCLA services currently provided by the ICP Contractor to fulfill the requirements of Tri-party agreements and can be provided to the INL Contractor, and 3) Other CERCLA services. When the ICP Contractor provides services included in categories 2, and 3 if requested, a detailed scope of work and agreed upon schedule must be developed and full cost recovery rates will apply.
4.	INL Site Records Center (ISRC)	Provide records storage services at the ISRC to the INL Contractor, which encompasses the transfer, storage, maintenance, and disposition of inactive records generated for the Department of Energy Idaho Operations Office (DOE-ID).
5.	INTEC Support of the Material Security and Consolidation Complex (MSCC)	<p>The INL Contractor requires the services of the ICP Contractor/INTEC personnel and equipment to accomplish and support the operations of the Material Security and Consolidation Complex (MSCC) work scope at the Idaho Nuclear Technology and Engineering Center (INTEC).</p> <p>The INL Contractor currently occupies the CPP 609, CPP 651, CPP 653, CPP 661, CPP 1634, and CPP 1674 facilities.</p> <p>The ICP Contractor will retain ownership and responsibility for operations of CPP 613, 758, and CPP 1772 located within the MSCC.</p> <p>Pending the initiation of the new MSCC boundary fence construction for isolation of the facilities, responsibility for care, custody, and control of the physical land areas adjacent to the facilities rests with the ICP Contractor. Exception is the ICP Contractor care and custody does not include the area between CPP-651 and CPP-1674 enclosed by the fence area.</p>

6.	Support of SMC Occupied Space	Support of the INL Contractor/SMC Occupied Space within the ICP Contractor EM-Owned Sawtelle Building.
7.	Technical/Craft Personnel	Provide the ICP Contractor Technical/Craft Personnel as Required to Perform Work for the INL Contractor at ATR. The ATR Complex is often in need of qualified insulators, sheet metal workers, and specialized camera experts. The complex needs a contract in place to allow specialized workers to perform work as need. The purpose of the contract is to obtain expert advice and specialized work from qualified individuals to help maintain and grow the capabilities at the ATR Complex as required.
8.	Well Maintenance	The INL Contractor is the current owner of a number of facility specific monitoring and production wells. These wells may require maintenance activities and repairs to ensure that they meet State of Idaho requirements and are working properly. Thus, on an as-needed basis, a SOW will be written for the ICP Contractor to perform these maintenance activities that will ensure that the wells remain as an asset for future programs and to ensure that these wells meet the regulatory requirements needed to demonstrate compliance and protection of the groundwater.
9.	Training Services	The ICP Contractor will provide INL access to training in areas that support the accomplishment of work at the ICP Contractor facilities/activities by INL employees where INL courses are not accepted by the ICP Contractor as equivalent. The ICP Contractor will provide scheduling functions for requested training courses and per-student course costs will be based on tuitions in effect at the time training is conducted. The scheduling service will be performed in accordance with the ICP Contractor's Conduct of Training Rules to include course availability, cancellation, special training request, and no-show policies. A change in schedule impacting INL must be coordinated through the ICP Contractor scheduler and INL notified in advance of the schedule change to mitigate impacts. If any policy changes are needed to support INL, these changes will be coordinated through the INL Training Services Manager.

The foregoing services shall be provided on a full cost recovery basis. Services beyond those identified may be negotiated between ICP and INL Contractors. Such Services would be performed on a full cost recovery basis, e.g., to access ICP's technical expertise to support solving unique technical problems.