



Idaho Cleanup Project
Department of Energy/
Idaho Environmental Coalition, LLC
Partnering Framework/Agreement

U.S. Department of Energy
Office of Environmental Management's
Idaho Cleanup Project
and
Idaho Environmental Coalition, LLC

Partnering Agreement



EM Environmental Management

safety ❖ performance ❖ cleanup ❖ closure

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PARTNERING FRAMEWORK

1.0 INTRODUCTION

The U.S. Department of Energy (DOE) Office of Environmental Management's (EM) Idaho Cleanup Project (EM-ICP) and Idaho Environmental Coalition, LLC (IEC), the "Partnering Team," are committed to continuous improvement and will utilize principles of the DOD Integrated Product and Process Development (IPPD) framework to create and foster a team environment, with the goal of executing the ICP End State contract in a safe and secure manner that meets cost and schedule requirements. This partnership is predicated on the fact that partnering is a way of doing business based upon trust, dedication to common goals, and an understanding of and respect for each other's expectations and values. This focused partnership is intended to improve the ongoing mission of the ICP under an End State Contract Model (ESCM), emphasizing project safety, compliance, and improved project focus and demonstrated delivery. This partnership is built on the premise that contractor success and success of the DOE mission of meeting cost and schedule requirements processing are mutually critical for success.

Partnering establishes a collaborative approach to achieving results. This teaming approach is based on open communication, collaboration, and conflict resolution. Partnering emphasizes the early detection of problems and issues, early and open communication between partners, and resolution of the issues early in the process. Partnering, therefore, is a commitment of the participants to perform as a team.

The Partnering Team is committed to working together, based on open communication and early conflict resolution, in their collective pursuit of the ICP mission. As a result of these efforts, stakeholders will view the EM-ICP – IEC team worthy of investment in the furtherance of DOE's long-term end state cleanup goals.

2.0 VISION

The Partnering Team will complete the mission of the ICP End State contract in a safe, secure, and compliant manner, meeting cost and schedule requirements and completion of EM-ICP strategic imperatives.

3.0 IMPLEMENTATION

Partnering creates a cohesive and effective team united in the accomplishment of the mission. EM-ICP and IEC are committed to working together to achieve this model of success by sponsoring and actively participating in meetings designed to improve communication and collaboration. Both EM-ICP and IEC senior leadership empower and



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expect EM-ICP and IEC personnel to support this partnering commitment by actively engaging in day-to-day teaming activities as they determine a gathering to be of value to assure their mutual success at the project execution and oversight levels. Attachment 1 identifies EM-ICP and IEC Partnering Sponsors and Partnering Co-Leads.

4.0 PARTNERING MEETINGS

The Partnering Team will meet routinely to discuss progress, issues, and lessons learned. These meetings can occur as part of routine project or functional support review meetings. At a minimum, the following items will be covered at the quarterly meetings:

1. Key partnering goals and progress against these goals;
2. Key issues, responsible parties for issue resolution, and status;
3. Issues that cannot be resolved at lower leadership levels;
4. Lessons learned; and
5. ESCM best practices.

The initial meeting of this group will be held within 90 days of the date the agreement is signed. The Partnering Sponsors can change the frequency of this meeting if they choose, and other meetings of the team may be required at times to discuss and resolve emergent issues of a significant nature. In preparation for the meetings of the Partnering Team, the Partnering Co-Leads will develop and issue a formal agenda.

5.0 DISPUTE RESOLUTION

The Partnering Team agrees to resolve issues that arise efficiently and effectively. In general:

- Normal management processes and systems are expected be used to resolve issues. Issue resolution will start at the lowest level of leadership possible and proceed through both organizations' hierarchies as required.
- If an issue cannot be resolved through normal processes, the issue will be elevated to the Partnering Co-leads. The Co-leads are empowered to resolve the issue in a timely manner after receiving notification.
- The Partnering Sponsors will be engaged to resolve an issue if the Co-leads cannot or may not resolve it based on authorities. If the issue still cannot be resolved, then the Partnering Sponsors agree that an impasse has been reached and dispute processes as defined in the contract will be followed.

Attachment 2 solidifies and documents the agreement.





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Attachment 3 provides the signatures of the partnering Sponsors and Co-Leads.

Attachment 4 provides a format for capturing key project challenges and issues, actions to resolve, action owner, and resolution date.

6.0 PARTNERING TEAM CHANGES

Partnering Team changes will be adopted upon the approval of the EM-ICP Manager and the IEC Program Manager.

7.0 ANNUAL REVIEW AND RENEWAL

The Partnering Framework, including the Agreement, will be reviewed, revised if necessary, and renewed on an annual basis. The day the Partnering Agreement is signed by both Partnering Sponsors signifies the beginning of the I-year period.

The partnering Project Planning Co-leads are responsible for coordinating the review and renewal of the Partnering Framework.

7.1 Partnering Sponsors

SIGNED:

Connie M. Flohr, Manager
Idaho Cleanup Project
DOE Office of Environmental Management

L. Ty Blackford, President and Program
Manager
Idaho Environmental Coalition, LLC



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8.0 ATTACHMENTS

Attachment 1: Partnering Alignment

This table identifies the EM-ICP and IEC Partnering Sponsors and Co-leads.

Partnering Sponsors		
Function	EM-ICP	IEC
Partnering Sponsors	Connie Flohr Mark Brown	L. Ty Blackford Ben Roberts

Partnering Co-Leads		
Function	EM-ICP	IEC
Facilitator: Dana Kirkham		
Task Order Planning and Execution and Project Controls	Maria Mitchell-Williams Aaron Nebeker (alternate)	Ben Roberts
Facility Operations	Nick Balsmeier Doug Pruitt Johnny Zobell	Daniel Coyne Bill Kirby
Contract Management	Grace Ruiz	Jack MacRae
Environmental Compliance	Nicole Hernandez	Dana Kirkham
Budget and Business Services	Maria Mitchell-Williams	Jack MacRae
Safety, Health, & Quality	Johnny Zobell	Ken Whitham
Security	Mark Brown	Ken Whitham
Cyber Security	Mark Brown	Jack MacRae





Attachment 2: Partnering Agreement

VISION

The Partnering Team will complete the mission of the ICP End State contract in a safe, secure, and compliant manner, meeting cost and schedule requirements and completion of the EM-ICP strategic imperatives.

STATEMENT OF COMMITMENT

We, the undersigned members and leaders of the EM-ICP and IEC Project Team, mutually agree to work in a collaborative and cooperative manner through open communication and coordination with team members to achieve the vision.

PROJECT GOALS

1. Safety of our workers, the public and the environment will always be our core value and we will aspire to a safety and quality goal of zero accidents, incidents, releases, and defects.
2. We will take the time necessary as a team to plan and perform our work in a manner that assures success the first time and minimizes potential rework.
3. We will identify emerging issues early and work aggressively to resolve them at the lowest levels of the organization as possible. Our collective goal is to keep the number of unresolved disputes at zero.
4. We will cost-effectively use the best innovative engineering processes and work practices to deliver the contract scope of work in an optimal way.
5. We will work together to eliminate non-value-added requirements and streamline processes in order to efficiently deliver our contract scope of work.
6. We will execute the contract at the highest level of management efficiency by eliminating non-value activity, avoiding delays and fully aligning and integrating the contract with our project management systems, including the Project Management Baseline.
7. We will communicate with each other and our stakeholders with alignment and transparency.
8. Our leadership team will work together to ensure that the well-being of the work force and a culture of excellence is evident throughout the organization.
9. We will be a good neighbor to the local community.
10. We will conduct our business based upon trust, dedication to common goals, and an understanding of and respect for each other's expectations and values.



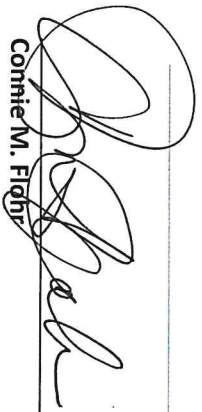
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Attachment 3: Partnering Signatures


Connie M. Fidin
 Manager, EM-ICP



Mark Brown
 Deputy Manager, EM-ICP



L. Ty Blackford
 President and PM, IEC



Ben Roberts
 Director, Essential Missions, IEC

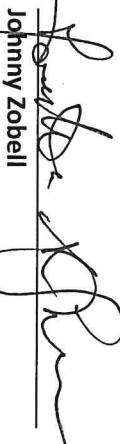

Doug Pidditt
 AM for Environment and Waste Management, EM-ICP



Nick Balsmeier
 AM for INTEC Programs, EM-ICP


Ken Whitham
 Director, SHS&Q, IEC



Dana Kirkham
 Director, Environmental Services and Strategic Initiatives, IEC



Maria Mitchell-Williams
 AM for Business & Acquisition Management, EM-ICP



Johnny Zobel
 AM for Operational Oversight, EM-ICP

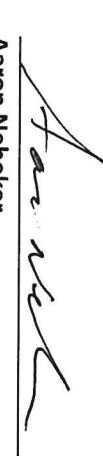

Jack MacRae
 Director, Business Services, IEC


Dan Coyne
 Director, Waste and D&D, IEC


Grace Ruiz
 DOE Contracting Officer, EM-ICP


Nicole Hernandez
 Director Environment and Support Division, EM-ICP


Bill Kirby
 Director, Liquid Waste & Fuels, IEC


Aaron Nebeker
 Task Order and Integrations Manager, EM-ICP





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Attachment 4: Key Project Challenges and Issues

Any key project challenges and issues that stand in the way of the safe, secure, and compliant completion of the ICP project mission will be captured below and the Partnering Team will work together to eliminate or mitigate these challenges and issues.

Challenges/ Issue No.	Challenge/ Issue Description	Action(s) to Resolve	Owner	Commitment Date

